



**August 7, 2015**

**DIVISION MEMORANDUM**

No. 480, s. 2015

**DIVISION CONFERENCE OF ELEMENTARY MATHEMATICS KEY PERSONS**

**To: Assistant Superintendent  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary School Heads  
Elementary Mathematics Key Persons**

1. This Office announces the conduct of a **One - Day Division Conference of District Mathematics Key Persons** at DepED Ecotech Center New Dining 2, Sudlon, Lahug, Cebu City on August 28, 2015 at 8:00 AM to 5:00 PM.
2. Participants to this conference are the District MKPs representing the School Heads and the Master Teachers. They are requested to bring with them sample test items in Math for Grades I to VI.
3. This activity aims to:
  - a. orient the Elementary Mathematics Key Persons on how to prepare the Constructed Response Test Items in Mathematics;
  - b. discuss issues and concerns relative to the implementation of the K to 12 Program;
  - c. update the participants with the programs and projects of Mathematics for SY 2015-2016; and
  - d. review the Mechanics and Guidelines of the DepED-MTAP Saturday Review Classes.
4. Expenses for meals and snacks, venue rental and materials shall be chargeable against **MTAP funds**, while transportation and other expenses relative thereto, shall be chargeable against **local school/MOOE/SEF/PTA Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as Authority to Travel of the participants.
6. Immediate and wide dissemination of this Memorandum is desired.

**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin Legal:	(032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add : [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)